

Staff Council Monthly Meeting  
September 14, 2023

Members Attendance: (18 present, 1 excused, 1 absent)

<b>Executive Council</b>	<b>Council Members</b>	<b>Faculty Senate Liaison</b>	<b>General Attendees</b>
<b>President</b>	<input type="checkbox"/> Austin Wall	David Westenberg	Shannon Young
Jackie Sansone	<input type="checkbox"/> Brittney Meyer		Kaitlyn Hatcher
	<input type="checkbox"/> Brittany Smith	<b>Staff Success Center Mgr.</b>	Cheryl Ahrens
<b>Past President</b>	<input type="checkbox"/> Kyle Cox	Simone Waldon	Cynthia Slightom
Megan Fowler	<input type="checkbox"/> Jody Seely		Angelica Nuno
	<input type="checkbox"/> Kevin Walkup	<b>TRAC</b>	Natalie Goeddertz
<b>Vice President</b>	<input type="checkbox"/> Kim Baker	Melanie Keeney	Phatcher
Anne Groniger	<input type="checkbox"/> Lauren Perala		Gina Webb
	<input type="checkbox"/> Lutrisha Decker		Janessa Buchely
<b>Secretary</b>	<input type="checkbox"/> Mark Evans	<b>Guest speaker</b>	Kay Tillman
Kimber Crull	<input type="checkbox"/> Missy Millspaugh	Tera Humphrey	Sylvia Dees
	<input type="checkbox"/> Patty Reising	Perry Koob	Kaitlin Brothers
<b>Treasurer</b>	<input type="checkbox"/> Ramona Nicewaner		Jeanie Werner
Joni Matlock	<input type="checkbox"/> Sarah White	<b>General Attendees</b>	Sara McKee
	<input type="checkbox"/> <b>Shari Hill</b>	Erika Jacobs	Jeff Jennings
	<input type="checkbox"/> Tricia Helton-George	Ashley Dabbs	Cindi Nelson
		Andrea Gilliam	Ashley Newton

### List of upcoming campus events:

Career Fair - Tuesday, Sept. 26

October Marathon in a Month – Walking Challenge launches Sunday, Oct. 1

National Custodial Workers Day – Monday, Oct. 2

Mental Well-Being Awareness Week – Monday, Oct. 9, through Friday, Oct. 13.

Expanding your Horizons – Friday, Oct. 13

### MINUTES:

1. Call to Order / Role Call
2. Approval of Minutes (Teams)
  - A. Kevin moved to approve the minutes.
  - B. Anne Groniger seconds the motion.
3. Reports
  - A. President Report-Jackie(ISAC)
    - Lauren Perala – Update on ISAC (Learn more: <https://www.umsystem.edu/ums/hr/isac>)

- [Annual enrollment](#) is coming up (October 23 through November 3) – you’ll receive information in October about the premium rates and the leave program changes.
- ISAC is also putting together some information sessions about the program changes. These will be recorded if you can’t make a live session.

B. Treasurer Report-Joni (Report attached)

- Revenue from the chancellor - \$11,393
  - Committed \$6,000 for awards
  - Committed \$5,393 for the staff day meals
- Award funds
  - Currently at \$0 but it will get the \$6,000 from the chancellor
- Fundraising account
  - Balance: \$8,047.97
- Gift scholarship account
  - Balance: \$15.58
  - Call for donations.
- Earth Day account
  - Balance: \$9.78
  - Will be closed out this year since it was a one-time gift.
- Chancellor Staff Council Scholarship Account
  - This fund is revenue received from vaccination confirmations.
  - Beginning Balance: \$9,210
  - Ending Balance: \$8,911.50
  - Committed \$951.50 in scholarships awarded for the fall semester

C. Committee Reports

- Communications Standing Committee-Kevin
  - 52 new employees emailed
  - Website updates- committee members and bylaws.
  - Newsletter update:
    - a. August 1,260 users emailed
    - b. 45% open rate with an 8% click rate
    - c. Top links:
      - i. Mark and Susan Potrafka Spotlight
      - ii. The Zoom calendar invite for our meetings.
- Advocacy Standing Committee-Lauren
  - Changes to employee scholarship application to Qualtrics form
  - Updated scholarship website
  - Deadline for scholarship applications: November 1
  - eConnection announcement for applications will go out soon.
  - Tuition rates for different campuses have been added to the website
  - [UMSL Education and Training Center](#) has a lot of options.
- Campus Involvement Standing Committee-Kim

- Save the Date: Fall Appreciation Day – 10 a.m.-1 p.m. Oct. 31, at the Puck. Inclement weather location: Havener Center atrium.
  - Costume contest: Individual, Pair and Group
  - Other Committee Updates
    - None
- D. Faculty Update (David Westenberg)
- Climate Survey Update – Qualitative results are ready. To be presented at the next Faculty Senate meeting.
  - Flu Vaccine Clinic coming up.
  - Celebration of Nations, Sept. 23
- E. Staff Success Center Update (Simone)
- Third Thursday update – postponed right now.
  - Personnel Effectiveness Workshop – six spots left
    - Includes DISC assessment and goes over your working style and how to work with other working styles.
  - Finance and Operations – Information sessions are coming back.
    - Coming on ZOOM!
  - UM SYSTEM staff development week – November 6-9
    - They are looking for people to lead sessions. If interested let Simone know.
  - Real Appeal – a 52-week lifestyle program that is no cost to employees on UHC health insurance plans that have a BMI of 23 or greater.
  - Teaming up with UM System: October walking challenge – to come.
- F. TRAC-Melanie Keeney
- September 25 is the next TRAC meeting.
  - Annual Enrollment will run Oct. 23 – Nov. 3, 2023. More information will be sent out in the coming months including information on premiums, and minor plan changes.
  - The new leave plan implementation process has been going well. They've taken feedback from the informational sessions and added more clarity to how the plan will work.
    - Fall 2023 – Employees, supervisors and timekeepers can expect information and training on new processes for leave programs.
    - There will be an option for employees to elect a buy-up short-term disability plan during Annual Enrollment. The employee would pay a premium to have 100% income replacement (instead of the 60% standard employer paid plan). Employees will be able to switch between the base and buyup plans during annual enrollment each year.
- G. Guest speaker – Tera
- DEI – SDI: Her role is working with employees – events and initiatives
  - Employee Resource Groups – The first two groups will be 40 and Over, Women Professionals. Watch for more information.

- Crucial Conversations – A workshop surrounding the reading of Crucial Conversations.
- H. Guest speaker – Perry Koob (Slides attached)
- Computer Lifecycle Replacement Program – new program to manage campus machines to enhance campus security, computer reliability, supportability, legal and fiscal risk.
  - Windows 11 Armageddon – progress on upgrading systems on campus.
    - Windows 10 is being phased out – End of 2025.
    - All computers need to be upgraded. Computers that can't be upgraded need to be removed.
  - Standard computer models IT will be stocking. If there is a need past the standard, departments will pay the difference in cost.
    - By using standard models, money can be saved by purchasing the machines in bulk.
    - Shorter wait times for machines, faster procurement times and deployment inventory.
  - Other operational guidelines for the Computer Lifecycle Replacement Program:
    - No longer tracking computers based on position number. The computer will be assigned to the person and will move with them if they transfer to another department on campus.
    - IT will track the lifecycle based on the warranty.
    - Support ends when warranty ends due to vulnerabilities.
    - Computer will be recycled when a person leaves.
  - Computer funding
    - For 100% FTE, 100% GRA, campus funding up to base model laptop (max ~\$1200)
    - For 100% FTE, non-100% GRA, funding adjusted based on GRA percentage.
    - For non-100% FTE, no campus funding provided.
  - Thin Clients
    - These are free options with limited functionality.
    - Requires network connection and network storage
    - Would work well for front office use/greeting area for student workers.
  - How do you get one?
    - For a new hire, submit a ticket.
    - To determine if you are eligible for a replacement, submit a ticket.
    - To request a thin client, submit a ticket.
    - Department inventory can be provided to facilitate a departmental technology audit.
  - FAQs
    - Can I keep my old computer and hand it down?

- No. The computer has reached its end-of-life and will stop taking patches, which creates a security risk.
  - Can I go buy a Costco/Cyber Monday Computer?
    - No. The computer does not have the same warranty and will not be supported by campus IT. It cannot have the campus operating system or software on them due to licensing. It is also a violation of UM System policy.
  - Can I purchase my old computer for personal use?
    - Once the computer has been stripped of all campus software and the operating system and is removed from the campus inventory, you can contact surplus about purchasing the old computer.
    - However, you will get a better value by buying a new computer from Walmart.
  - Can I use my personal computer?
    - No. It violates UM System Workstation policy. You can't have campus software or operating system on it. It also doesn't comply with some research compliance.
  - Can I have a loaner?
    - Yes – loaners are available.
  - Can I take my laptop over seas?
    - OSP question especially for researchers. There may be compliance issues with research contracts. Contact the main OSP line or [research@mst.edu](mailto:research@mst.edu) to inquire about this issue.
- A printer purchase program is coming soon.
  - Printer audit to happen soon.
  - Printers are basically computers that if they are not protected can lead to a security risk to our campus.

4. New/Old Business

A. None

5. Open Discussion

A. None

6. Adjourn

A. Kimber Crull motions to adjourn.

B. Kim Baker seconds the motion.

Staff Council Financial Report

FY24 Information as of: 8/31/23

<b>Mocode</b>	<b>Description</b>	<b>Beginning Balance</b>	<b>Revenue</b>	<b>Expenses</b>	<b>Ending Balance</b>	<b>Commitments</b>	<b>Available Funds</b>
<a href="#">R0008</a>	Staff Council Chancellor Main Account	0.00	11,393.00	-	<b>11,393.00</b>	(6,000.00)	<b>5,393.00</b>
<a href="#">RGP87</a>	Staff Council Award Funds	0.00			-	6,000.00	<b>6,000.00</b>
<a href="#">R1806</a>	Staff Council Fundraising - Special Events Account	8,469.62	-	(421.68)	<b>8,047.94</b>		<b>8,047.94</b>
<a href="#">RF814</a>	Staff Council Gift Scholarship Account	15.58	-	-	<b>15.58</b>		<b>15.58</b>
<a href="#">RA054</a>	Earth Day Account	9.78		-	<b>9.78</b>		<b>9.78</b>
<a href="#">RGN77</a>	Chancellor Staff Council Scholarship Account	9,210.00		(298.50)	<b>8,911.50</b>	(951.50)	<b>7,960.00</b>

# Missouri S&T

## Computer Lifecycle Replacement Program

V 1.1



# Why?

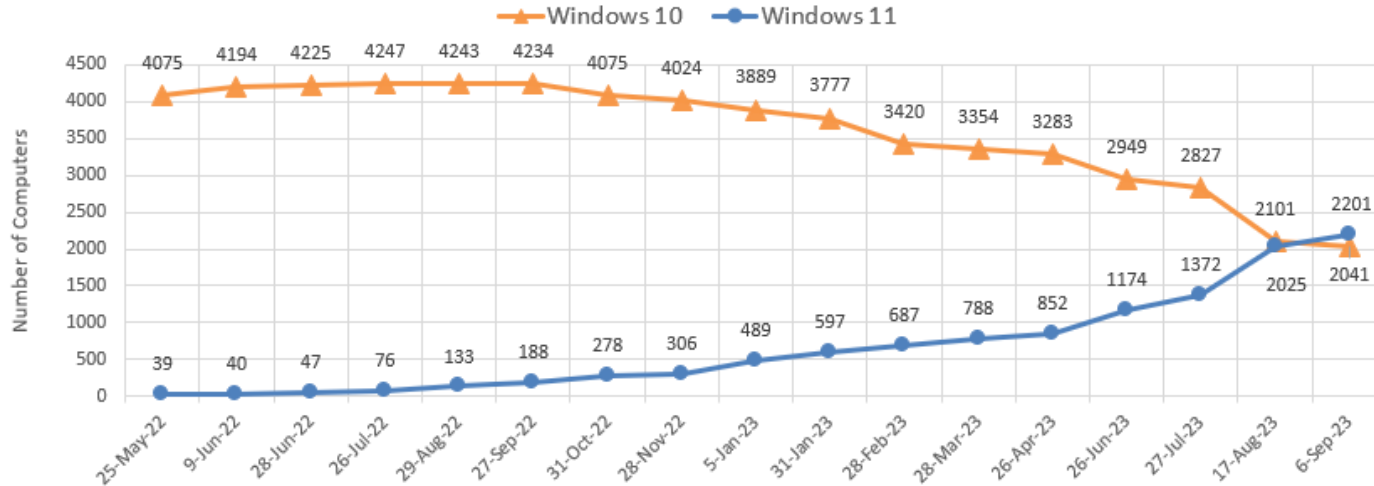
- > Campus security
- > Computer reliability
- > Supportability
- > Limit legal and fiscal risk
- > Desktop Enhancement was confusing for everyone



# Windows 11 Armageddon

Windows 11 Upgrade Project  
Operating System Totals Over Time  
SCCM Data: 9-6-2023

Windows 10 48.1%  
Windows 11 51.9%



# What is the S&T computing landscape?

There are 4,217 computers at S&T.

Count	Use
803	Computer Lifecycle Replacement
1233	Learning and Collaboration Environments
2181	Department Purchased / Redeploy

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If you consider each computer costing around \$1500, that is \$6 million dollars in equipment (2022).

# Standard Computer Models

Business Model



\$1,200

Apple Computer



~\$2,800

Computational  
Desktop



~\$2,200

Computational  
Laptop

Under  
Development

~\$2,900

# Standard Computer Models

- > Limited options to allow for bulk purchase savings from Dell.
- > IT procurement gets educational discount, which will be better than Apple Store pricing.
- > Shorter downtimes for campus community.
- > Faster procurement times.
- > Deployment inventory.



# Computer Lifecycle Replacement

- > No longer tracking based on position number.
- > Computers are assigned to a person and will move with them if they transfer to a different department.
- > Tracking computer lifecycle based on warranty.
- > Warranty is better than Dells default warranty.
- > Support ends when warrant ends due to vulnerabilities.
- > Computer will be recycled when person leaves.

# Computer Lifecycle Replacement Funding

Campus funded program.

- > For 100% FTE, 100% GRA, campus funding up to base model laptop (max ~\$1200).
- > For 100% FTE, non-100% GRA, funding adjusted based on GRA percentage.
- > For non-100% FTE, no campus funding provided.



# Thin Clients

- > Free option for non-100% FTE and non-100% GRA.
- > Limited functionality that should fit a majority of standard use cases.
  - Does not work for special software or hardware requirements.
  - Requires network connection and network storage.
- > No more redeploys due to security ramifications.





# How do you get one?

- > For a new hire, submit a ticket.
- > To determine if you are eligible for a replacement, contact IT Helpdesk or submit a ticket.
- > To request a thin client, submit a ticket.
- > Departmental inventory can be provided to facilitate a departmental technology audit.
- > Look for updated information at [it.mst.edu](http://it.mst.edu) soon.

Frequently asked questions?

# Can I keep my old computer and hand it down to a student or office staff?

- > This is a “redeploy” and is no longer an option.
- > The computer has reached end-of-life, will stop taking patches soon, and needs to be sent to surplus.



# Can I go buy a Costco/Cyber Monday Computer?

- > Computers bought outside the IT Procurement process...
  - Do not have the same warranty (1 year only) as campus computers and will not be supported by campus IT.
  - Cannot have campus operating system or software on them due to licensing.
  - Is a violation of UM System policy.

# Can I purchase my old computer for personal use?

- > By this time the computer has reached the end of its life. You really would get better value if you just bought a personal computer from Walmart.
- > We need to remove all campus licensed software and the operating system from the computer.
- > We need to remove the computer from the campus inventory.
- > After that you can contact Surplus.

# Can I use my personal computer?

- > These are considered Bring Your Own Device (BYOD) computers.
  - You cannot have campus operating system or software on them.
  - They violate the UM System Workstation policy.  
<https://www.umsystem.edu/ums/is/infosec/sections-workstation>
  - They will not comply with NIST 800-171 and 800-172 requirements and can put government grants at risk.

# Can I have a loaner?

- > Loaners are available.
- > If you left your desktop at home, are headed to a conference, or your computer is broken, please contact IT at the IT Helpdesk in the Library and we can provide a loaner (subject to supply limitations).

# Can I take my laptop over seas?

- > If you are a researcher, please email [research@mst.edu](mailto:research@mst.edu) to determine if your computer and research have export restrictions.
- > Otherwise, contact IT to make sure the security software is up to date.



Question?