

Staff Council Monthly Meeting
January 12, 2023

Members Attendance: (20 present, 1 absent)

Executive Council	Council Members	Staff Success Center Mgr	Velvet Hasner
President	<input type="checkbox"/> Kimberly Baker	Simone Waldon	Anne Groniger
Megan Fowler	<input type="checkbox"/> Kimber Crull		Austin Wall
	<input type="checkbox"/> Shari Hill	Guest Presenters	Brooke Bell
Past President	<input type="checkbox"/> Jeff Jennings	Andy Careaga	Carrie Rossy
Barbi Spencer	<input type="checkbox"/> Joni Matlock		Cindi Nelson
	<input type="checkbox"/> Brittney Meyer	Faculty Senate Liaison	Cindy Heck
Vice President	<input type="checkbox"/> Missy Millspaugh	KC Dolan	Erica Reven
Jackie Sansone	<input type="checkbox"/> Ashley Newton		Fernando Chavez
	<input type="checkbox"/> Ramona Nicewaner	General Attendees	Gina Webb
Secretary	<input type="checkbox"/> Lauren Perala	Kaylie Dean	Hilary Beam
Donna Arthur	<input type="checkbox"/> Jody Seely	Leah Wood	Jade Sinnott
	<input type="checkbox"/> Rhonda Sherman	Leanna Miller	Janessa Buchely
Treasurer	<input type="checkbox"/> Jody Seely	John Cook	Jeanette Waters
Angelica Nuno	<input type="checkbox"/> Teresa Stratman	John Held	jeannie Werner
	<input type="checkbox"/> Kevin Walkup	Kaitlin Brothers	Kathy Sheperd
	<input type="checkbox"/> Sarah White	Marcia Lane	Rhonda Sherman
		Shannon Young	Sylvia Dees

1. Call to Order / Role Call

2. Approval of Minutes (Teams)-

- A. Jackie Sansone: motion to approve Staff Council Minutes from December 2022.
 - i. No opposition. Minutes approved.

3. Guest Presenters

- A. Andy Careaga, Chief Marketing & Communications Officer [{SLIDESHOW}](#)
 - o Building, managing, and promoting the S&T brand verbally, visually, and virtually
 - o Marketing & communications strategy and planning: marketing.mst.edu
 - o Brand resources: brand.mst.edu
 - o North Star Goals: Achieve R1 Status, 12k Enrollment, Top 100 Ranking
 - o Setting up meetings with department chairs and staff to address department marketing
 - o Brand roll out SP23.
 - o Searching for Signature Events, 2nd Photographer, and Marketing Strategist.
 - o VSE discussion- collaborative and inclusive process all the way around

4. Reports

A. President Report

- New Powerpoint template released. Open PP > click new> New branding appears
- ISAC Update – ([POWERPOINT](#))
 1. Employee Recruitment efforts- designated recruiter for each campus.
 2. Vacation plan for PTO plan. Staff Council meeting Feb 23, 2023 with Marsha
 3. Caps in new PTO plan: Encourage Work home life balance by using PTO
 4. ZOOM Poll for PTO plan options:
 - a. Option 1- 2 votes
 - b. Option 2- 10 votes
 - c. Option 3- 17 votes
 5. Pulse Survey results among all 4 campuses.
 6. Cindi Nelson with HR: Presentation in Meramac-Gasconade room on 01/13/2023- planning action planning for individual campuses.
- VCMC Search Committee
 1. Megan Fowler is on the search committee for Vice Chancellor of Marketing and Communications.

B. Treasurer Report (Angelica)- ([PDF Report](#))

- \$4,500 commitment to go towards staff day costs.
- Staff Awards- \$6,000 designated.

C. Committee Reports

- **Communications Standing Committee** (Kimber Crull)
 1. Monthly newsletter from Staff Council.
 2. Emails to new employees from November going out soon
 3. Nominations needed for Staff Council spotlight
 4. Need highlights from around campus.
- **Advocacy Standing Committee** (Jeff Jennings)
 1. Congrats to three staff scholarship recipients.
 2. Coming soon: Info about staff excellence and staff scholarship awards

○ **Campus Involvement Standing Committee** (Ashley Newton)

1. January – S&T Pens
2. February- Valentines Gram fundraiser
3. March- St. Patrick’s Day button
4. April- invitation for Staff Day
5. May 24, 2023- Staff Day
 - a. looking for prize donations
6. June- Ice Cream Day

○ Other Committee Updates- none

D. Faculty Update (KC Dolan)

- i. No update reported.

E. Staff Success Center Update (Simone Waldon)

- i. Staff Recognition Program: “gif” is being reviewed by marketing before release. Qualtrics form based to send note to staff member, with supervisor copied.
- ii. Mental Well Being Awareness Week – February

5. **Business**- none reported.

6. **Open Discussion**

- A. John: Shared Leave Program. Hours are donated and paid out on a monetary amount based on who receives it and their rate of pay. If receiver pay is \$20/hour, less than 8 hours would be available for receiver to use.
- B. Suggestion to share our news with faculty senate rather than email.

7. **Adjourn**

- A. Motion to adjourn: Kimber Crull.
 - i. 2nd Motion: Ashley Newton
 - ii. Meeting adjourned 11:04 AM