November Meeting Minutes
November, 14th, 2019

Members Attendance (19 present, 2 absent)

- Barbi Spencer
- Angie Pfeifer
- Lisa Winstead
- President
- Amanda Kossuth
- Amber Stienbarger
- Lynne Davidson
- Vice-President
- Jacquelyn Sansone
- Becky Boggs
- Jada Wan
- Jennifer Pratt
- Sarah Murchie
- Secretary
- Jody Seely
- Shannon Cox
- A
- Katie Tucker
- Stephanie Fann
- John Cook
- Kevin Green
- Velvet Hasner
- Past President
- Cindy Heck
- Special Guests:
- Treasurer
- Lisa Story
- Cody Honse

1. Call To Order:
   A. The meeting was called to order at 9:09 am by Barbi Spencer.
   B. Attendance

2. Approval of Minutes
   A. Motion to accept the October minutes by Barbi Spencer. Seconded by Jacquelyn Sansone.
   Motion unanimously approved.

3. Officer Reports:
   A. President Reports:
   i. Change in Staff Council Membership: Krystal Hull had to leave staff council due to relocation. Cindy Heck has replaced her.
   ii. Fall Festival: Evaluations & Suggestions
      - Advertise for Pumpkin Decorating Contest more or stop doing it
      - Jumpstart positions quicker for the Campus Involvement Chair and the Treasurer
      - Have past Campus Involvement Chair still ask for donations before the new person takes over the position
      - Making the celebration simpler with just hot chocolate, candy, and going around campus to hand these items out; that way it doesn't take away from the spring Staff Day
      - Keeping the celebration as is because it allows those who can't make it in the spring to come in the fall
      - Holding the celebration permanently indoors because the weather is a prohibiting factor in terms of attendance
      - Send out survey to staff to see what they like, don't like, and what they would want o change
      - Need more executive/administrative personnel to participate
      - Change how we display the costumes for the costume contest
   iii. Chartwells
      - Donated turkey dinners to the Fall Festival celebration
      - Need to figure out how many turkey dinners they donated and how we are going to distribute them
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-Idea to possibly donate to staff who are housing international students during the holidays

B. President Reports: Committees

CCDI:
- Addressed the Mizzou tweet; Mizzou Athletics participated in a campaign for the NCAA for diversity and inclusion. They posted a tweet of pictures of athletes with identifying statements such as: “I am a...” For the racially/ethnically diverse, the statements made for them in comparison to their white counterparts were poor and distasteful.
- Discussed how it relates to Missouri S&T, and what procedures are in place so that it doesn’t happen here.
- Reviewed the UM System Wide Sexual Misconduct Survey and will be coming up with initiatives to address the concerns made.

TRAC:
- Didn’t meet this month but will be meeting the next month in person
- Will be reviewing the Collective Rules & Regulations

ISAC:
- Will be starting UM System Wide Staff Awards
- Presented to the UM System President, President Mun Choi, and he agreed to fund it substantially so staff can be highlighted in various areas
- Logistics in regards to rubrics to use is still being reviewed but will be finalized in the near future; tentatively to be ready by May 2020
- Tentatively the rubric will include several categories in which any staff member can fit in or exemplify in the various workplaces; the nominations will be reviewed by the committee and Human Resources will help in awarding these individuals
- Discussed having more interactions with the Board of Curators to have regular contact to highlight staff of the UM system

C. Past President Report:

CPAC (Campus Performing Arts Series Committee):
- Looking for prospects for the 2020-2021 year to bring to campus
- If you know of anyone or would like someone to bring here, then please reach out to John Cook.

D. Treasurer Report:
- Total Cost for Fall Festival: $234.00
- Events Account: $6,235.49
- Didn’t sell any shirts at Fall Festival; discussed what we can do to clear our inventory
- Jacquelyn Sansone motioned that the shirts be included for the department appreciation or staff council award. Lisa Winstead seconded the motion. Motion unanimously approved.

E. Secretary Report
- Nothing to report.

F. Additional Committee Reports: Step-Up Committee
-Starting a wooden token program to recognize individuals who step up
- The way it works is that your department would get a bag of tokens, and then give them out to individuals who step up. They would then take that token to Miner Wellness for a prize and then fill out a form explaining how they received the token.
- If you or your department is interested in participating, please reach out to Lynn Davidson.

4. Standing Committee Reports
   A. Advocacy:
      - Launched food pantry and have had participants, as well as, donations (monetary and food)
      - Community Cart name approved.
      - Formal announcement for the food pantry will be made on e-connection
      - No plans for it to change in terms of operation.
      - Committee will be meeting this week.
   B. Campus Involvement:
      Food Drive:
      - Food and Toy Drive are split between two organizations; Food is going to Grace and Toys are going to Give Christmas (Rolla Chambers of Commerce)
      - Collecting cash donations, food, and toy donations
      - Campus-wide departments are encouraged to participate; we are not just collecting at the Chancellor’s Holiday Dinner
      - Volunteer sign-in sheet will be distributed to determine who will help picking up items
      - Pick-up date is set for December 6th.
   C. Communications:
      - Nothing to report.

5. New Business:
   A. Volunteer Interest Form
      - Form has been drafted and is under the ‘About’ section on the Staff Council website.
   B. Spring Staff Day
      - Want to send out donation requests to businesses
      - Plan to create/update letters and a complete business list
      - In the letter, want to include the # of employees; also, set a preliminary date and then follow up again with the businesses.
   C. Fundraising Committee
      - Public House event, Pints for a Purpose, is set for May 27th
   D. Chancellor’s Holiday Brunch
      - It is set for December 3rd.

6. The next official Staff Council Meeting will be held on December 12th, 2019.
   Involvement Meeting: TBD
   Advocacy Meeting: Nov. 21st, 2019 – 2pm-3pm.

7. Motion to adjourn meeting by Jacquelyn Sansone. Lisa Winstead seconded the motion. Meeting adjourned at 10:14 a.m.