

Member Attendance

John Cook,
Chair

Beth Abner,
Past Chair

open
Treasurer

Theresa Busch,
Secretary

Jessica Boles
Bea Bonebrake
Debra Dixon
Rhonda Drennan
Tom French
Velvet Hasner
Jennifer Ice
Jackie Sansone
Amber Stienbarger
Joe Tupper
Simone Waldon
Michele Warren
Lisa Winstead

Guest Attendance

Marcia Lane
Jessica Satterfield
Amanda Kossuth
Jeanelle Hemenway

1. Meeting called to order at 9:02 a.m. by John Cook.
 - Attendance
 - Approval of September minutes by Velvet Hasner and seconded by Bea Bonebrake

2. Reports:
 - a. HR Report – Marcia Lane
 - i. Annual enrollment opens Oct. 15th – Oct. 26th
 - ii. If you fail to take action, your current enrollments will continue into the new calendar year
 - iii. Review your information in MyHR and review your beneficiary information
 - iv. Next flu shot clinic is Tuesday, Nov. 6th in St Pat's Ballroom A and B
 - v. PPO changes, copay increase to \$20.00.
 - b. Faculty Senate/Student Council
 - i. Upcoming listening sessions Tuesday, October 16th
 - ii. Encourage staff to attend session
 - iii. Topics to take in all groups across campus
 - c. Chair Report
 - i. Membership changes
 - Emily Kost resigned
 - Rhonda Drennan is serving on council
 - ii. Intercampus Staff Advisory Council (ISAC)

- Basic updates to bylaws-Chair should run elections for ISAC
 - HR has to talk about concerns
 - iii. Total Rewards Advisory Committee (TRAC)
 - Federal student loan forgiveness available
 - Aid resources out and available
 - Follow-up and more information to be given out to staff
 - iv. Policy Council
 - F&A disbursements-not a lot of information given out
 - Open forum on policy regarding campus camera's October 18th
 - v. Sesquicentennial Committee
 - Communication & Marketing in the future and book in the works
 - vi. Chancellor Search Committee
 - Some drafts have been sent back and stake holder meetings still going on to develop nominee pool
 - Staff like how search committee was conducted
 - vii. Meeting with the Chancellor
 - Discussed what is the S&T brand & get staff involved
 - Staff does not recognize what staff council is
- d. Committee Reports
 - i. Involvement Standing Committee
 - Discussed Fall Staff Appreciation and promotion
 - Thank you notes for donors
 - ii. Communications Standing Committee
 - More members needed
 - Discussed communications and planning
 - iii. Advocacy Standing Committee
 - Open forum November 7th
 - Concerns for performance metrics
 - Winter break time keeping discussed – supervisor must approve time
 - iv. Fundraising Committee
 - Working on donations for Staff Fall Appreciation
 - Work with communications and branding on staff & campus apparel
 - Campus cook book is in the works for the future
 - v. Parking Committee
 - Discussed over selling of parking lots

- Piloting to parking meters-able to use mobile app to pay (rate being raised)
- Discussed security & transactions fee when paying with credit card

3. New Business

- Election of Treasurer
 - Jessica Boles and Jacquelyn Sansone were nominated and both accepted
 - Paper voted called, Beth Abner collected and tallied the votes
 - Jessica Boles is confirmed as the Treasurer
- Shared leave
 - Taxes on pool is a concern
 - Staff would like criteria on shared leave and updates on how program is going
 - Only vacations time can be donated and must be approved by supervisor
 - See Beth Abner for shared leave questions
 - S&T donated the most leave of all four campuses
- Staff council e-mail
 - Add staff council e-mail address in all e-mail correspondence in order to establish a record of communication

4. Upcoming Meetings

- Involvement Committee – October 11th
- Campus Listening Session – October 16th
- Faculty Senate – October 18th
- Policy Council Open Forum – October 18th
- Intercampus Staff Advisory Council Meeting – October 19th
- Fundraising Committee – October 24th
- Involvement Committee – October 25th
- Advocacy Committee – October 25th
- Total Rewards Advisory Meeting – October 30th
- Fall Appreciation - October 31st
- Staff Council Executive Committee – November 2nd
- Staff Council Open Forum – November 7th
- Staff Council Monthly Meeting – November 8th

5. Next meeting is November 8, 2018 at 9:00am in the Meramec/Gasconade Room, Havener Center.

6. Motion to adjourn made by Debra Dixon, Seconded by Tom French: Meeting Adjourned at 10:25 a.m.