1. The meeting was called to order at 9:02 a.m. by Sylvia Dees.

2. A motion was made by Christina Barton to accept the September minutes. Motion unanimously approved.

3. New Business
   - **Cady Holmes from Diversity & Inclusion** looking for volunteers for commencement, Dec. 16
     - Volunteers can be staff or faculty helping from 8:30am-3pm on the day of commencement, Dec. 16
     - They are looking for about 8-10 ushers; hourly staff may use this as comp time
     - Contact Ashley Newton by November 1st; newtona@mst.edu

   - **CCDI – Neil Outar**
     - Recap of Diversity & Inclusion’s climate survey meeting
     - Overall great turnout from staff represented
     - Compensation/medical benefits change was a major issue brought up by staff
     - Cuba is planning to draw from committees that are being formed. Each committee will be formed around the main problem areas on our campus.

   - **Staff Scholarship Deadline**
Encourage those in your department who are seeking to further their education
Deadline is November 1st

- **GRACE**
  - Building coordinators; please check on Y drive > Staff Council and let Sylvia know which building you are in
  - Sylvia will send out a list of food items to donate to the building coordinators

- **St. Pat’s Sweatshirts**
  - Talk to creatives in your department to see if they would like to design one strictly for staff

- **Chilli cookoff**
  - Remember to submit recipes; will be held on Fall Staff Appreciation day by Engineering Management

- **Meeting with the Chancellor**
  - VC, John Cook went over things like the ramifications for staff donating leave time in a “leave pool”
  - How can staff get more visibility? The importance of making our meetings more in the public eye
  - Mandatory training for supervisors/managers
  - MyPerformance possibly to change with 360 evaluations

4. **Standing Committees:**

- **Campus Involvement – Barbi Spencer, Chair**
  - Fall Appreciation Day – 10/31 from 9:30-11 at the Puck
  - Barbi is sending out sign up sheet, contact her
  - “reverse” trick-or-treat on 10/29 to garner enthusiasm

- **Advocacy – Stephanie Martensen, Chair**
  - Everything John mentioned in Chancellor’s meeting is a recurring theme in the advocacy meetings
  - Really focusing on becoming a louder voice for staff

- **Communications – James Tharp, Chair**
  - Currently helping Tara with website update by adding information
  - New staff pictures need to be taken for website
  - More information is to be moving to Facebook page
5. Updates from Sylvia
   • Thank you cards for Fall Staff Appreciation Day
   • Tap into donation venues we may have personally
   • GRACE donation drive.
   • Introduction of visitors

6. Meeting adjourned at 10:08 a.m.