



# Missouri S&T Staff Council

Thursday - October 13, 2011

9 - 10:30 a.m.

Havener Center - Shamrock Room

## Minutes

**Members Present:** Stacy Jones, Bridgette Betz, Lucretia Eaton, Bob Phelan, Michelle Vannatta, Stephanie Fann, Peggy Wilson, Nathan Weaver, Barb Schubring, Kristy Cook, Melissa Hutton, Beth Welter, Jill Bodenhamer

**Members Absent:** Kenneth Trout, Johnny Wright, Beverley Pogue

**Opening:** Staff Council Picture was taken at 8:45am by Bob Phelan in the Havener lobby around the seal. The meeting was called to order at 9:00 a.m. by Stacy Jones. The meeting was held in the Shamrock Room of the Havener Center. **Minutes were approved**

### **Treasurer's Report:**

General Operating: \$14,468.19

Special Events: \$5,239.85

Development: \$2,830.05

- **The Treasurer's Report was approved.**

### **Old Business:**

- Officer meeting with Interim Chancellor Wray  
Funding to stay the same. Continue to offer a free lunch on Staff Day. Fifty percent of lunch to come from special events and general operating cost. Keep in mind that a 1% raise equals \$800,000.
- Fall Appreciation Day  
To be held October 31, from 9-12 with setup at 7:30am. We will use 6 tables under a 30x30 tent. Hot chocolate and apple cider will be served. Miner Alumni will donate candy and staff council will provide additional candy.  
Raffle for breast cancer research will take place.
- Update on Campus Appearance and Professional Development committees.  
Campus Appearance Committee will not be needed. Professional Development Committee will be reinstated.
- Update on committee reviewing UM service award program (Barb, Stacy)  
Looking into revamping the type of award given and the method it is distributed.

### **New Business:**

- Donating sick and/or vacation days for employees in need (Lucretia)  
Dr. Schwertz wants this to be revisited. The idea is to donate into a pot. There will need to be an approval process for receiving donated leave. Look into sick leave versus vacation. Decide if this is to be shared across the system or run by campuses. Everyone can check into what other campuses are doing as they have time.

- b. Raffle for breast cancer awareness month (Michelle)

This will be set up during fall appreciation day. We will purchase a laptop (\$228) or TV (\$249) and sell raffle tickets, first to recoup costs then to donate for breast cancer research. We will approve though Connie Goodrich before going forward. Tickets will be sold in advance.

- c. Is there a need to form an "election" committee (Stacy)

Star election process in the February meeting. Have elections go out right after staff day. Announce candidates at Staff Day.

#### **Committee Reports:**

- a. Faculty Senate – Stacy Jones, Bridgette Betz

Nothing to report

- b. Personnel Committee – Barb Schubring

Nothing to report

- c. Chancellor's Council – Stacy Jones, Bridgette Betz

Nothing to report

- d. Charitable Awareness – Beth Welter, Stephanie Fann, Michelle Vannatta

Breast Cancer Raffle

- e. Professional Development – Nathan Weaver

Nothing to report

- f. Crisis Communication – Bob Phelan, Barb Schubring

Nothing to report

- g. Parking Committee – Lucretia Eaton

Plans for a new bike path around campus, are in the works. A new Fusion was purchased for parking staff. Lot B south of the TKE house is being closed. Departments need to pay for parking for university vehicles. The two handicap spots in front of Havener are being made into two 30 min loading zones.

- h. Intercampus Staff Advisory Council – Stacy Jones, Bridgette Betz

Talked about retirement and medical plans for the future. The budget for health care went up 10% while health care costs went up 22%. They are planning to add incentives for checkups.

- i. Web – Nathan Weaver, Lucretia Eaton

Working on make the web page more interactive. Testing the Facebook page, and should have it up soon. It will be by invite only.

- j. Welcome Committee – Melissa Hutton

Nothing to report

- k. Staff Recognition Awards – Bridgette Betz, Barb Schubring, Lucretia Eaton, Stephanie Fann, Michelle Vannatta

Nothing to report

- l. Staff Recognition Day – Jill Bodenhamer, Nathan Weaver, Bob Phelan, Kristy Cook, Stacy Jones

Picked the theme of recess for staff day. Asked if anyone is planning on going out on Black Friday let Jill Bodenhamer know, and she might ask you to pick something up.

m. Wellness – Lucretia Eaton, Stephanie Fann, Michelle Vannatta

Discussed with Ryan, what wellness means to our campus. Talked to Ryan about the need to utilize the wellness ambassadors. Ryan will be setting up a booth at the Fall Staff Appreciation Day.

**Adjournment:** The meeting was adjourned at 10:30 a.m. The next Staff Council Meeting is scheduled for Thursday November 10, 2011 at 9 am.

Minutes submitted by Staff Council Secretary Jill Bodenhamer