



Missouri S&T Staff Council

Wednesday May 11, 2011

10 - 11:30 a.m.

Butler-Carlton 317

Minutes

Members Present: Marilyn Licklider, Stephanie Fann, Stacy Jones, Bridgette Betz, Mary Haug, Jesse Singleton, Michelle Vannatta, Beverly Pogue, Lucretia Eaton, Johnny Wright, Barbara Schubring, Melissa Hutton

Members Absent: Melpo Mankin, Shawn Wright, Deena Aaron, Bob Phelan,

Opening: The meeting was called to order by Jesse Singleton at 10 am. The meeting was held in Butler-Carlton 317.

Treasurer's Report:

General Operating: \$12,672.71

Special Events: \$2,906.31

Development: \$2,830.05

Treasurer's Report was approved

Old Business:

- a. Jan Buhlinger Award – There was some discussion of whether the award could go to a current Staff Council member. It was decided that it could. Something should be stated in the by-laws as such.
- b. Staff Council Attendance – It was decided that no repercussions would be taken for non attendance during this cycle of Staff Council. Bridgette will send an email of the importance.

New Business:

- a. Staff Day – See committee report below
- b. Staff Council Elections – Committee formed. Mary will chair the committee with the help of Barbara and Michelle.

Committee Reports:

a. Faculty Senate – Jesse Singleton and Stacy Jones

Stacy attended the last Faculty Senate Committee and the Grievance Process was discussed at length.

- **Personnel Committee – Lucretia Eaton**

b. Campus Appearance Committee - Shawn Wright

c. Staff Council Elections – Mary Haug (chair), Barbara Schubring, and Michelle Vannatta

Bridgette will send Mary any electronic documents related to the nomination process. The committee will work with HR to get the names, and with Jesse to get the ballots printed.

d. Chancellor's Council – Jesse Singleton and Stacy Jones

Chancellor's Council will halt until the next Chancellor. Jesse, as part of the Chancellor Search committee, commented that Dr. Larry Gragg will keep Staff Council informed on the Chancellor search

- e. **Charitable Awareness – Marilyn Licklider and Lucretia Eaton**
- f. **Professional Development – Lucretia Eaton**
- g. **Crisis Communications Committee – Bridgette Betz and Bob Phelan**
- h. **Parking Committee – Stacy Jones and Mary Haug**
Next meeting in September
- i. **Intercampus Staff Advisory Council – Jesse Singleton and Stacy Jones**
Next Meeting May 27th
- j. **Web – Melpo Mankin**
- k. **Welcome Committee –Melissa Hutton**
- l. **Staff Recognition Awards – Bridgette Betz (chair), Mary Haug, and Melissa Hutton (co-chair)**
Staff Excellence Finalists have been notified and nominators of Winners were notified. Monetary awards have been requested (9 awards at \$600 (gross) a piece). Staff Excellence plaques will be created soon.
- m. **Staff Recognition Day Planning – Marilyn Licklider (chair), Michelle Vannatta, Stephanie Fann, Stacy Jones, Deena Aaron, Beverly Pogue and Shawn Wright**
Minute-To-Win-It Challenges are going great. Almost have all of the door prizes. Melissa is taking care of lunch and the Staff Day program. Total comes to \$6.95/person. Silent Auction baskets are due May 25th. 150 T-shirts have been sold, and orders are still coming in. There was a suggestion for Staff day hats to sell at \$8 a piece (cost \$5). Marilyn was looking into it. Staff Council decided the giveaway prize should be a \$100 VISA gift card. Athletics donated popcorn.
- n. **Wellness Committee – Lucretia Eaton**

Adjournment: The meeting was adjourned at 10:40 am. The additional Staff Council Meeting is scheduled for Wednesday May 25, 2011 at 10 am in Silver and Gold.

Minutes composed by Staff Council Secretary Bridgette Betz.