



Missouri S&T Staff Council

Wednesday March 9, 2011

10 - 11:30 a.m.

Havener Center - Silver & Gold Room

Minutes

Members Present: Marilyn Licklider, Stephanie Fann, Stacy Jones, Bob Phelan, Bridgette Betz, Mary Haug, Jesse Singleton, Michelle Vannatta, Beverly Pogue, Melissa Hutton,

Members Absent: Lucretia Eaton, Melpo Mankin, Johnny Wright, Brad Starbuck, Shawn Wright, Deena Aaron, Barbara Schubring

Opening: The meeting was called to order by Jesse Singleton at 10 am. The meeting was held in the Silver and Gold Room of the Havener Center.

Treasurer's Report:

General Operating: \$13,150.31

Special Events: \$2,920.80

Development: \$2,830.05

Treasurer's Report was approved

Old Business:

- a. Barbara Schubring has not attended a Staff Council meeting since she has been added to the Staff Council. Bridgette sent an email and a calendar request to her to determine if she will be attending in the future. It was determined that she was NOT added as planned to the Staff Council listserv due to issues of the Google Group migration. She has now been added.
- b. Update on possible storage for Staff Council – Havener has no storage available

New Business:

- a. Alumni and Staff Council Blood Drive – Marilyn will call Lisa Medley about the blood drive. All Staff Council members should be present during that time.
- b. Gift for Chancellor – It was decided that Staff Council should present something to the Chancellor to show appreciation. Bob Phelan and Melissa Hutton will work with Charlotte in the Chancellor's office to determine what the gift should be.

Committee Reports:

- a. **Faculty Senate – Jesse Singleton and Stacy Jones**
 - **Personnel Committee – Lucretia Eaton**
- b. **Campus Appearance Committee - Shawn Wright**
- c. **Chancellor's Council – Jesse Singleton and Stacy Jones**
- d. **Charitable Awareness – Marilyn Licklider and Lucretia Eaton**
- e. **Professional Development – Lucretia Eaton**

- f. Crisis Communications Committee – Bridgette Betz and Bob Phelan**
- g. Parking Committee – Stacy Jones and Mary Haug**
Invitation was extended for Chief Christine Laughlin to attend our April Staff Council meeting to discuss parking issues.
- h. Intercampus Staff Advisory Council – Jesse Singleton and Stacy Jones**
- i. Web – Melpo Mankin**
Plan to have a draft if the new site ready in the next two weeks for review.
- j. Welcome Committee –Melissa Hutton**
- k. Staff Recognition Awards – Bridgette Betz (chair), Mary Haug, and Melissa Hutton (co-chair)**
Staff Excellence Award Nominations have been collected and the deadline has passed (March 17th, 2011). The committee will meet to put together committees to evaluate the nominations.
- l. Staff Recognition Day Planning – Marilyn Licklider (chair), Michelle Vannatta, Stephanie Fann, Stacy Jones, Deena Aaron, Beverly Pogue and Shawn Wright**
June 1 is the Staff Day date. Committee was set to meet on March 15th to “practice” possible staff day activities. Marilyn will contact Splash Designs for a price comparison on the T-Shirts. Food estimates from Chartwells was approximately \$9.50 per person – we would like for the costs to be closer to \$5 or \$6 per person. Pepsi and Coke have donated soda and the committee is inquiring about having US Foods to donate chicken to reduce the costs by \$2. Committee is also looking for other donations such as bread, fruit, and cooked pork. Committee will also check with the Wellness committee about donations for healthy garden salad.
- m. Wellness Committee – Lucretia Eaton**

Adjournment: The meeting was adjourned at 10:45 am. The next Staff Council Meeting is scheduled for Wednesday April 13, 2011 at 10 am.

Minutes composed by Staff Council Secretary Bridgette Betz.