



Missouri S&T Staff Council

Friday February 11, 2011

10 - 11:30 a.m.

Havener Center - Silver & Gold Room

Minutes

Members Present: Marilyn Licklider, Stephanie Fann, Stacy Jones, Bob Phelan, Bridgette Betz, Mary Haug, Jesse Singleton, Johnny Wright

Members Absent: Michelle Vannatta, Beverly Pogue, Melissa Hutton, Lucretia Eaton, Brad Starbuck, Shawn Wright, Deena Aaron, Melpo Mankin, Barbara Schubring

Opening: The meeting was called to order by Jesse Singleton at 10 am. The meeting was held in the Silver and Gold Room of the Havener Center.

Treasurer's Report:

General Operating: \$13,150.31

Special Events: \$2,930.30

Development: \$2,830.05

No expenditures for the month

Treasurer's Report was approved

Old Business:

- a. Announcement of new Staff Council member Barbara Schubring (not present)
- b. Staff Council listserv –the listserv you should send email to is staffco-grp@mst.edu

New Business:

- a. Storage of Staff Council items is an issue. Currently we are storing prizes, documents, and other items in staff council member offices or spaces. Jesse Singleton will be looking into possible storage in Havener.

Committee Reports:

- a. **Faculty Senate – Jesse Singleton and Stacy Jones**
Retirement plans discussed – still plan to be for new employees only. February 18, 2011 is the next meeting and the committee will most likely give recommendation for a defined contribution.
 - **Personnel Committee – Lucretia Eaton**
- b. **Campus Appearance Committee - Shawn Wright**
- c. **Chancellor's Council – Jesse Singleton and Stacy Jones**
- d. **Charitable Awareness – Marilyn Licklider and Lucretia Eaton**
- e. **Professional Development – Lucretia Eaton**
- f. **Crisis Communications Committee – Bridgette Betz and Bob Phelan**

g. Parking Committee – Stacy Jones and Mary Haug

Last meeting still did not have enough for a quorum. Abandon car policy still considered by the Chief of Police, Christine Laughlin. Police Chief will be available to meet with Staff Council at the April 13th Staff Council meeting.

h. Intercampus Staff Advisory Council – Jesse Singleton and Stacy Jones

i. Web – Melpo Mankin

As you all know, we have been discussing the move from a blog to traditional website format for the Staff Council site. This is now underway, as we have been granted access to a new site through Documentum which I am currently updating. There are a few things that we are trying to get cleared up as far as having the ability to view the site before it goes live, without losing access to the current blog in the mean time.

Our new site will have the same web address that we currently have. Once I complete the transfer of information, I will email the group for suggestions and the site will then go live. My hope is for this to be completed by the end of the month. Once the site goes live, we plan to make an announcement on the eConnection to get more traffic to our site.

j. Welcome Committee –Melissa Hutton

k. Staff Recognition Awards – Bridgette Betz (chair), Mary Haug, and Melissa Hutton (co-chair)

Committee met on January 28, 2011. The nomination form and criteria was approved and put on the Staff Council website. Flyers will start going up February 14, 2011 as well as the eConnection submissions and mailbox insertions. The due date for nominations is March 17, 2011 and is due back to either Bridgette or Melissa.

l. Staff Recognition Day Planning – Marilyn Licklider (chair), Michelle Vannatta, Stephanie Fann, Stacy Jones, Deena Aaron, Beverly Pogue and Shawn Wright

The theme is Minute to Win It! The goal is to tape the challenges between offices/departments and then have a finals round during staff day. T-shirt design will be a gray shirt with green wording with a picture of a "clock man" to match the theme. Committee met with Chartwells to discuss location and food. Chartwells mentioned that there may be some vendors willing to donate some food items. The location will be the Havener cafeteria. The cafeteria and atrium area are reserved. Committee did ask for a donation of bottled water. Committee is still looking for a big raffle prize (possibly a laptop).

m. Wellness Committee – Lucretia Eaton

Adjournment: The meeting was adjourned at 10:45 am. The next Staff Council Meeting is scheduled for Wednesday March 9, 2011 at 10 am.

Minutes composed by Staff Council Secretary Bridgette Betz.