



Missouri S&T Staff Council

Wednesday January 12, 2011

10 - 11:30 a.m.

Havener Center - Silver & Gold Room

Minutes

Members Present: Marilyn Licklider, Stephanie Fann, Melissa Hutton, Stacy Jones, Bob Phelan

Members Absent: Bridgette Betz, Lucretia Eaton, Mary Haug, Beverly Pogue, Michelle Vannatta, Brad Starbuck, Jesse Singleton, Johnny Wright, Shawn Wright, Deena Aaron, Melpo Mankin

Opening: The meeting was called to order by Stacy Jones. The meeting was held in the Silver and Gold Room of the Havener Center. Because a quorum was not present, no votes were taken.

Treasurer's Report:

General Operating: \$13,150.31

Special Events: \$2,930.30

Development: \$2,830.05

Treasurer's Report was approved

Old Business:

- a. Brochure of New Hires – Melissa reported that the new council brochures for new hires was in the printing process
- b. Staff Council listserve – the listserve seems to be working as it should. The Staff Council listserve has also been moved to Google Groups due to the campus initiatives. The new listserve name should be "staffco-grp".

New Business:

- a. Teneke Brown has left the University leaving a vacant spot on the council. We will need to fill her vacancy with the next person in line under the same employee category.
- b. We discussed whether or not the council should provide some type of assistance to the S&T employees affected by the tornado. It was noted that there had been a \$1,700 collection taken up on campus that was given to the Rolla Chapter of the American Red Cross. It was determined that due to complications that could arise from donating to specific employees for disaster help that the council would not make any separate donation.

Committee Reports:

- a. **Faculty Senate – Jesse Singleton and Stacy Jones**

- **Personnel Committee – Lucretia Eaton**

- b. **Campus Appearance Committee - Shawn Wright**
- c. **Chancellor's Council – Jesse Singleton and Stacy Jones**
- d. **Charitable Awareness – Marilyn Licklider and Lucretia Eaton**
- e. **Professional Development – Lucretia Eaton**
- f. **Crisis Communications Committee – Bridgette Betz and Bob Phelan**
- g. **Parking Committee – Stacy Jones and Mary Haug**
- h. **Intercampus Staff Advisory Council – Jesse Singleton and Stacy Jones**
- i. **Web – Melpo Mankin**
- j. **Welcome Committee –Melissa Hutton**
- k. **Staff Recognition Awards – Bridgette Betz, Mary Haug, and Melissa Hutton**
The committee will be meeting on January 27th to discuss the nomination questions asked for each employee category. Advertisement for nominations will likely start in mid-February.
- l. **Staff Recognition Day Planning – Marilyn Licklider (chair), Michelle Vannatta, Stephanie Fann, Stacy Jones, Deena Aaron, Beverly Pogue and Shawn Wright**
Marilyn will be organizing a meeting to begin the process of Staff Day planning.
- m. **Wellness Committee – Lucretia Eaton**

Adjournment: The meeting was adjourned. The next Staff Council Meeting is scheduled for Wednesday February 9, 2011 at 10 am.

Minutes composed by Staff Council Vice Chair Stacy Jones.