



Missouri S&T Staff Council

Thursday - January 12, 2012

9 - 10:00 a.m.

Havener Center - Shamrock Room

Minutes

Members Present: Stacy Jones, Bridgette Betz, Lucretia Eaton, Michelle Vannatta, Peggy Wilson, Kristy Cook, Johnny Wright, Bob Phelan, Melissa Hutton, Stephanie Fann,

Members Absent: Beverley Pogue, Nathan Weaver, Barb Schubring, Beth Welter, Jill Bodenhamer, Kenneth Trout

Opening: The meeting was called to order at 9:00 a.m. by Stacy Jones. The meeting was held in the Room 209 of the Computer Science Building. **Minutes were approved**

MyLearn Presentation: Karen Chapman provided a lesson on how to use MyLearn located on MyHR. All staff and faculty have access to this FREE resource. (Training session was not videotaped at this time.)

Treasurer's Report:

General Operating: \$14,228.38

Special Events: \$5,239.85

Development: \$0

- Fundraiser check cleared. **The Treasurer's Report was approved.**

Old Business:

- Future Raffles** – Using the hunting knife for the next raffle was declined. Chancellor's office also cautioned not to use too many raffles throughout the year.
- Staff Day Shirts** – Mindy Limback had a short time employee that wanted to assist with the design of the staff day shirt. The option provided was reviewed by the Staff Council and the Council voted to pursue the design the Staff Day committee has started with instead. A discussion of having a survey on the Staff Council Facebook page was had and the vote was no – we are happy with the option we currently have.
- St. Pat's food drive/ Salvation Army** – Staff Council will host another food drive around St. Pat's as this is also a time of the year when the need for food and supplies in the community is great. More discussion will occur in the February meeting about possibly having prizes for the department that donates the most (i.e. bagels for the winning office).
- Purchase of Staff Council Banner** – a 5'x2' banner will be purchased for Staff Council. The cost is \$70. This was voted on and approved.

New Business:

- Child Development Center** – Stacy Jones was appointed to the steering committee for this project. Marissa Crowe is leading the group. It was determined that S&T is the only campus in the state of Missouri without such a facility. In March 2010, there was a site tour to look at the different site options available for such a facility. They have now begun selecting a consultant and they hope to have this project in the Master plan by 2013. The facility will enroll kids infant to 13 years of age and hopes to have 96 positions available. The steering committee will need to

prove the facility will be self-sustaining. They are proposing it have after school S&T Faculty led programs. It will be open to the public and they will be working with the Rolla Public Schools to develop a curriculum.

- b) Printing Allotments for Landscaping and Custodial** – Discussion was had about some landscaping and custodial departments are not able to use their printing allotment.

Committee Reports:

- a. Faculty Senate – Stacy Jones, Bridgette Betz
Next Meeting – Thursday January 19th.
- b. Personnel Committee – Barb Schubring
Nothing to report
- c. Chancellor's Council – Stacy Jones, Bridgette Betz
Nothing to report
- d. Charitable Awareness – Beth Welter, Stephanie Fann, Michelle Vannatta
Nothing to report
- e. Professional Development – Nathan Weaver
Nothing to report
- f. Crisis Communication – Bob Phelan, Barb Schubring
Nothing to report
- g. Parking Committee – Lucretia Eaton
It was decided that cars will be towed after receiving 13 tickets, and then again after 16 tickets. Bicycle group requested bike "pods" which would cost \$1000 apiece. This request was denied.
- h. Intercampus Staff Advisory Council – Stacy Jones, Bridgette Betz
Elections were held. Stacy Jones will now be ISAC's Chair and Bridgette Betz will be Vice Chair.
- i. Web – Nathan Weaver, Lucretia Eaton
Committee member(s) will attend training for Terminal 4 on January 26th.
- j. Welcome Committee – Melissa Hutton
Brochure was emailed to Staff Council for approval.
- k. Staff Recognition Awards – Bridgette Betz, Barb Schubring, Lucretia Eaton, Stephanie Fann, Michelle Vannatta
Nothing to report
- l. Staff Recognition Day – Jill Bodenhamer, Nathan Weaver, Bob Phelan, Kristy Cook, Stacy Jones, Beverley Pogue
Staff Day is set for June 6th.
- m. Wellness – Lucretia Eaton, Stephanie Fann, Michelle Vannatta
Lucretia asked for each Staff Council member to try to get 5 people to participate in the wellness initiative.

Adjournment: The meeting was adjourned at 10:19 a.m. The next Staff Council Meeting is scheduled for Thursday February 9, 2011 at 9 am in the Shamrock room (Havener).

Minutes submitted by Staff Council Vice Chair Bridgette Betz