Minutes

Members Present: Stacy Jones, Bridgette Betz, Lucretia Eaton, Michelle Vannatta, Stephanie Fann, Nathan Weaver, Barbara Schubring, Beth Welter, Kenny Trout, Kristy Cook, Beverly Pogue, Johnny Wright

Members Absent: Jill Bodenhamer, Peggy Wilson, Bob Phelan, Melissa Hutton

Opening: The meeting was called to order at 9:00 a.m. by Stacy Jones. The meeting was held in the Meramec/Gasconade Room – Havener Center. Minutes were approved

Treasurer’s Report:
- No Report

Wellness Program Presentation
- a) S&T is the leading campus in regards to the % of employees participating in the Wellness program
- b) Wellness personnel will participate in Staff Recognition Day by having a table. They will hand out information as well as encourage activity as well as health assessments
- c) Suggestions made to increase activity on campus were: host a “couch to 5K” program, host a 5K run/walk, organize an S&T softball team to participate in Rolla leagues

New Business:
- a) Employee accessible computers now in the Human Resources office – Due to some employees not having computer access, the HR office has set up 2 computers that allow access for training, printing pay stub, etc.
- b) Spirit Award – Discussion was held and with no additional nominations, the ballot will be sent via email next week
- c) By-Laws update – As a result of the council wanting to be able to introduce Staff Council nominees at Staff Recognition Day in May, it will be necessary to change the By-Laws as it relates to “Membership”.
  - a. The suggested change is to section 1B. The current and proposed changes: Any “benefit eligible” employee with at least one (1) year service before nomination prior to election is eligible for election to the Staff Council.
  - b. This will allow the nominations to be made in April/May with election taking place in August.
  - c. Motion passed to update section 1B of the by-laws as noted above
- d) Election Committee – discussion will be held during June meeting
- e) Parking – concerns were received regarding departments being required to pay for their University vehicles to park. Parking committee members will take this concern to the next parking committee meeting
- f) Meeting Date for July – Proposed meeting date of July 19. Committee agreed to this change on the calendar
g) **CBCO Blood Drive THREE days** – CBCO is requesting that we expand the blood drive from the normal 2 days to 3 days. After discussion the council determined that we could provide enough support for all 3 days.

h) **Retirement Benefits meeting information** – Discussion will be held during June meeting

i) **Officers meeting with Chancellor Schrader** – on April 26 the Council officers will be meeting with Chancellor Schrader to share our vision and to gain her support

**Committee Reports:**

a. Faculty Senate – Stacy Jones, Bridgette Betz
   Nothing to report

b. Personnel Committee – Barb Schubring
   Nothing to report

c. Chancellor’s Council – Stacy Jones, Bridgette Betz
   Nothing to report

d. Charitable Awareness – Beth Welter, Stephanie Fann, Michelle Vannatta
   Nothing to report

e. Professional Development – Nathan Weaver
   Nothing to report

f. Crisis Communication – Bob Phelan, Barb Schubring
   Nothing to report

g. Parking Committee – Lucretia Eaton
   Nothing to report

h. Intercampus Staff Advisory Council – Stacy Jones, Bridgette Betz
   Nothing to report

i. Web – Nathan Weaver, Lucretia Eaton
   Nothing to report

j. Welcome Committee – Melissa Hutton
   Nothing to report

k. Staff Recognition Awards – Bridgette Betz, Barb Schubring, Lucretia Eaton, Stephanie Fann, Michelle Vannatta
   58 nominations have been received: 8 Administrative/Professional, 5 Technical/Paraprofessional, 17 Secretarial/Clerical and 3 Crafts/Services

l. Staff Recognition Day – Jill Bodenhamer, Nathan Weaver, Bob Phelan, Kristy Cook, Stacy Jones, Beverley Pogue
   See below

m. Wellness – Lucretia Eaton, Stephanie Fann, Michelle Vannatta
   Discussion held during Wellness presentation

**Staff Day Discussion**

a) It was determined that the lunch fee for non-benefit eligible staff would be $7

b) Staff Council members will wear tye-die t-shirts on May 23

c) Staff Council member staff day assignments were discussed

d) Members were encouraged to continue the push for door prizes

**Adjournment:** The meeting was adjourned at 11:45 a.m. The next Staff Council Meeting is scheduled for Thursday May 10, 2012 at 9 am in the Meramec Gasconade Room (Havener).

Minutes submitted by Staff Council Chair Stacy Jones