



# Missouri S&T Staff Council

Thursday - April 12, 2012

9 - 10:00 a.m.

Havener Center - Meramec/Gasconade Room

## Minutes

**Members Present:** Stacy Jones, Bridgette Betz, Lucretia Eaton, Michelle Vannatta, Stephanie Fann, Nathan Weaver, Barbara Schubring, Beth Welter, Kenny Trout, Kristy Cook, Beverly Pogue, Johnny Wright

**Members Absent:** Jill Bodenhamer, Peggy Wilson, Bob Phelan, Melissa Hutton

**Opening:** The meeting was called to order at 9:00 a.m. by Stacy Jones. The meeting was held in the Meramec/Gasconade Room – Havener Center. **Minutes were approved**

### Treasurer's Report:

- **No Report**

### Wellness Program Presentation

- S&T is the leading campus in regards to the % of employees participating in the Wellness program
- Wellness personnel will participate in Staff Recognition Day by having a table. They will hand out information as well as encourage activity as well as health assessments
- Suggestions made to increase activity on campus were: host a "couch to 5K" program, host a 5K run/walk, organize an S&T softball team to participate in Rolla leagues

### New Business:

- Employee accessible computers now in the Human Resources office** – Due to some employees not having computer access, the HR office has set up 2 computers that allow access for training, printing pay stub, etc.
- Spirit Award** – Discussion was held and with no additional nominations, the ballot will be sent via email next week
- By-Laws update** – As a result of the council wanting to be able to introduce Staff Council nominees at Staff Recognition Day in May, it will be necessary to change the By-Laws as it relates to "Membership".
  - The suggested change is to section 1B. The current and proposed changes: Any "benefit eligible" employee with at least one (1) year service ~~before nomination~~ **prior to election** is eligible for election to the Staff Council.
  - This will allow the nominations to be made in April/May with election taking place in August.
  - Motion passed to update section 1B of the by-laws as noted above
- Election Committee** – discussion will be held during June meeting
- Parking** – concerns were received regarding departments being required to pay for their University vehicles to park. Parking committee members will take this concern to the next parking committee meeting
- Meeting Date for July** – Proposed meeting date of July 19. Committee agreed to this change on the calendar

- g) CBCO Blood Drive THREE days** – CBCO is requesting that we expand the blood drive from the normal 2 days to 3 days. After discussion the council determined that we could provide enough support for all 3 days.
- h) Retirement Benefits meeting information** – Discussion will be held during June meeting
- i) Officers meeting with Chancellor Schrader** – on April 26 the Council officers will be meeting with Chancellor Schrader to share our vision and to gain her support

**Committee Reports:**

- a. Faculty Senate – Stacy Jones, Bridgette Betz  
Nothing to report
- b. Personnel Committee – Barb Schubring  
Nothing to report
- c. Chancellor's Council – Stacy Jones, Bridgette Betz  
Nothing to report
- d. Charitable Awareness – Beth Welter, Stephanie Fann, Michelle Vannatta  
Nothing to report
- e. Professional Development – Nathan Weaver  
Nothing to report
- f. Crisis Communication – Bob Phelan, Barb Schubring  
Nothing to report
- g. Parking Committee – Lucretia Eaton  
Nothing to report
- h. Intercampus Staff Advisory Council – Stacy Jones, Bridgette Betz  
Nothing to report
- i. Web – Nathan Weaver, Lucretia Eaton  
Nothing to report
- j. Welcome Committee – Melissa Hutton  
Nothing to report
- k. Staff Recognition Awards – Bridgette Betz, Barb Schubring, Lucretia Eaton, Stephanie Fann, Michelle Vannatta  
58 nominations have been received: 8 Administrative/Professional, 5 Technical/Paraprofessional, 17 Secretarial/Clerical and 3 Crafts/Services
- l. Staff Recognition Day – Jill Bodenhamer, Nathan Weaver, Bob Phelan, Kristy Cook, Stacy Jones, Beverley Pogue  
See below
- m. Wellness – Lucretia Eaton, Stephanie Fann, Michelle Vannatta  
Discussion held during Wellness presentation

**Staff Day Discussion**

- a) It was determined that the lunch fee for non-benefit eligible staff would be \$7
- b) Staff Council members will wear tye-die t-shirts on May 23
- c) Staff Council member staff day assignments were discussed
- d) Members were encouraged to continue the push for door prizes

**Adjournment:** The meeting was adjourned at 11:45 a.m. The next Staff Council Meeting is scheduled for Thursday May 10, 2012 at 9 am in the Meramec Gasconade Room (Havener).

Minutes submitted by Staff Council Chair Stacy Jones